

Bethune College Council General Meeting

Tuesday June 12, 2012

6:15 pm to 7:24 pm

Bethune College, Paul Delaney Gallery Rm 320

Chaired By: President Clifford-Roy Baker

**Clifford-Roy Baker called the meeting to order at 6:15 pm*

1. Roll Call

Voting Member Attendance:

Clifford-Roy Baker, Naim Benoit, Raksha Chiekrie, Mazen Hamadeh, Anil Mohabir, Walter Nguyen, Kian Rastegar, Ryan Thai

Non Voting Member Attendance:

Daria Delaney, Salman Islam, Victoria Sparrow-Downes, Sayon Umapalan

2. Orientation Chair Report

Anil Mohabir

- This year is year of the Dragon (happens every 12 years); this will be incorporated into Frosh Week
- Discusses possibility of having a 'Dragon's Den' at Frosh Week, which will be an area to have a picture taken with the Bethune dragon
 - Should provide additional exposure for council
- Anil will be meeting with Microsoft Canada to discuss the possibility of having a 'Chill Zone' at Frosh Week
 - 'Chill Zone' would consist of Xbox booth which may stay all year
- Organizing parties with other colleges so new students can meet each other, introducing people will be the responsibility of the frosh leaders
- Leader training is scheduled for the last week of June, in addition to July and the beginning of August
 - There will be a lot of 'social time' incorporated into the leader training to give the leaders a chance to know each other
- Leader uniforms to be announced
- Business cards have been ordered and will be in soon
- Dragon Week 2012 Twitter and Facebook pages have been successful and attracted a lot of attention
- Website was supposed to go live, but got deleted – will be up within the next week

3. Vice President Finance's Report

Daria Delaney

- Daria mentions he has been keeping in contact with Maria with regard to finishing the audit; confirms that the audit should be ready within the next few days
- Maria will contact Sue from Collins and Barrow and set up a time for Daria and Cliff to review the audit
- With regards to inventory, Maria and Daria discussed adding inventory cheques to the monthly responsibility of Executives in charge of inventories (Anil, Sayon, Chris, and Kian)
 - Maria says this will be beneficial for the audit, and that this should be implemented now, in time for the next audit
- Daria discusses the last finance meeting which was held on June 4th, 2012
 - At the meeting honorarium pickups policies were implemented whereby people must sign when they pick up their cheques and Daria will sign as well; there is an honorarium freeze until September
 - Discussed the authority behind cheque requisitions; basically executives on Council are responsible for their respective budget lines and whomever is in charge of each line is only authorized to sign a cheque requisition for their own budget line; if they would like to do otherwise they require authorization from the Executive in charge of said budget line

- Daria brought forth the motion to add inventory to the monthly responsibility of the Executives on Council in charge of inventory cheques
 - Seconded by Ryan
 - Vote: 6 for, 0 against, 0 abstain
 - **Motion Passed**

- Daria brought forth the motion to enforce the procedure whereby any Executive responsible for a budget line can only spend money from their budget line. Money from another budget line cannot be used without authorization from the Executive responsible for said budget line.
 - Seconded by Walter
 - Vote: 6 for, 0 against, 0 abstain
 - **Motion Passed**

4. Academic Advisor's Update

Mazen Hamadeh

- Summer Class Representatives have been recruited and have been performing their responsibilities since ~mid-May 2012.
- PASS sessions are averaging 15 students per session, with up to 45 students around exam time
- Peer Tutors are performing their duties well for Summer 2012 term, and PTs for next year will be recruited end of August/early September
- There are 3 vacancies on the SOS executive
 - Emails were sent out on June 12th (today) seeking to recruit students interest in filling the vacancies on the SOS Executive
 - So far, a good response has been received
 - Students interested in the positions will be asked to shadow the Summer 2012 BC Co-ordinator, Sami Ahmed
- Bethune College is losing incoming 1st-year Kinesiology students to Stong College
 - Peer tutors/mentors/advisors in 2nd, 3rd, 4th, 5th year Kinesiology will retain their affiliation with Bethune College
 - New kinesiology Peer Mentors for the 2012-2013 were recruited and trained early January 2012. Kinesiology PMs will help with mentoring non-Kinesiology students and with new programs/initiatives
- New Programs at Bethune this year include:
 - Early Alert Program: When 1st year students do poorly on their first labs or exams, PMs will address any issues and will help them accordingly
 - High School Student Ambassadors: Educate high school students on what they need to get into York and resources York and BC have for incoming 1st year students to help them succeed when they come to York; the intent is to give incoming students an idea of the campus and the resources offered
- PASS leaders have been recruited for next year
- Science and Engineering are splitting as of July 1, 2012; so we will be holding a separate Academic Orientation for Engineering students this year.
- Life Sciences Building: John tried to book one room for Peer tutors and one for PASS leaders for Summer 2012 term; building was not 100% ready to accommodate SOS academic programs in the Summer 2012
 - They did not want to open rooms on the ground floor when they have yet to set up full janitorial services and safety

- We have been given rooms in Stong College to accommodate PASS with large student attendees (mainly CHEM 2020)
- Discussed 'branding' of Bethune College. SOS and BCC should work together to proceed under 1 banner if possible
- Will Kinesiology students in FSE courses be accommodated for peer tutoring, PASS, class representatives, and peer advising? Mazen makes it clear that students who are not part of Bethune and are enrolled in FSE courses for which SOS runs academic services (PTs, PASS and CRs) will not be discriminated against, i.e. if a Kinesiology student is taking Biochemistry for professional school they will be able to access Bethune's Peer Tutor services, etc..

5. Summer Retreat Update

Clifford-Roy Baker

- The date for retreat has been confirmed; retreat will take place from July 6-8
- Clifford stated he will be working on finalizing the schedule for the retreat; will be ready within the next week
- Only members of Bethune College Council will be able to participate this year
- Alcohol will be banned
- Retreat will take place at Blue Mountain
- Everyone will need to pay \$40 to cover food and gas
 - Each member will have cooking responsibilities

6. Next Meeting Information

Clifford Roy-Baker

- Will be a long meeting
- Everyone needs to be prepared to stay until 8 pm

Next General Meeting Date: Tuesday June 26, 2012 at 6 pm

**Clifford-Roy Baker officially adjourned the meeting at 7:24 pm*